



MUNICIPALITY OF HARRISON PARK

43 Gateway Street · P.O. Box 190 · Onanole, Manitoba · R0J 1N0
Phone: 204-848-7614 · Fax: 204-848-2082 · Email: admin@harrisonpark.ca

Application for SHORT-TERM RENTAL LICENCE

(required to be completed annually)

LICENCE NO.	
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Applicant

Name: _____

Mailing Address: _____

Phone: _____

Email: _____

Owner *(if different from applicant)*

Name: _____

Mailing Address: _____

Phone: _____

Email: _____

Proposed Short-Term Rental Details:

Location: _____
Street Address

Community: _____

Zoning: _____

Type: ☐ Dwelling ☐ Bunkhouse/Guest House ☐ Secondary Suite
☐ Other: _____

Number of Guest Rooms: _____

Local Contacts *(must reside within 30km of short-term rental)*:

1. Name: _____ Phone: _____
Residence: _____

2. Name: _____ Phone: _____
Residence: _____

Required Documentation:

- ☐ Proof of Age – Applicant must be 18 years of age or older
- ☐ Written approval from Owner (*if not applicant*)
- ☐ Photograph of the front of the short-term rental
- ☐ Floor plan of short-term rental
- ☐ Information as to operation within the period from January 1, 2021 to May 31, 2022.

Fees Payable:

- ☐ \$200 – Short-term Rental Licence Fee
- ☐ \$27 – Land Titles search fee (*if applicable*)

Declaration:

I declare that:

- This short-term rental is not subject to an order made pursuant to *The Municipal Act, The Building and Mobile Homes Act, The Planning Act*, or any regulation made under those Acts, including the Building Code.
- The short-term rental contains functioning smoke alarms, carbon monoxide alarms, fire extinguishers, and exits.
- All sleeping areas have proper means of egress as provided under the Building Code.
- All sleeping areas have smoke alarms that are interconnected to all other sleeping area provided.
- The insurance provider is aware of the use of the property and that adequate damage and liability coverage are in place.
- The short-term rental is maintained in a clean and sanitary condition with adequate means of waste disposal that does not attract wildlife.

I declare that all information submitted in this application is accurate, truthful, and complete.

Signature of Applicant

Date

OFFICE USE

Roll No.: _____

Legal Desc.: _____

Approved ☐ Rejected ☐ for the following reasons: _____

Licence No. _____ Conditional Use No. (*if applicable*) _____

Fees Payable	Fees	✓	TOTAL FEES
Licence Fee	\$200		
Land Titles search fee (<i>if applicable</i>)	\$27		
			RECEIPT No.

Letter of Authorization

Registered owner(s) of the property whose name(s) appear on the title.

Date: _____

To: Municipality of Harrison Park
Licence Officer
43 Gateway Street
PO Box 190
Onanole, MB R0J 1N0

RE: _____ (address or legal description of application)

I (We) hereby give authorization to:

_____ (Applicant's name)

To apply for a Short-Term Rental Licence for the above address.

Registered owner(s) on the current Status of Title or Certificate of Title:

Please print name and company name *(if applicable)*

Signature

Please print name and company name *(if applicable)*

Signature

Please print name and company name *(if applicable)*

Signature

Please print name and company name *(if applicable)*

Signature